



Wealden
District Council


Lewes District Council
www.lewes.gov.uk


Eastbourne
BOROUGH COUNCIL

Hastings
BOROUGH COUNCIL
...Making the Difference...

A black and white photograph of a residential street. In the foreground, a street lamp stands on the left. The street is lined with houses, some with gabled roofs and chimneys. A large tree is on the left side of the street. The overall scene is a typical suburban or rural residential area.

Housing Benefit Change of Circumstances

Why must I tell you about changes?

Your benefit is calculated by using the information you gave us on your application form. If these details change, the amount of benefit you receive can be affected.

When should I tell you?

If the change means that you're entitled to more benefit you should tell us within one month of the change. If you don't do this, you could lose benefit. If the change means you're entitled to less benefit, you must tell us as soon as possible. If we're paying you too much benefit, you'll be asked to pay it back.

What changes should I tell you about?

Family Changes	Your partner moves in You get married You or your partner has a baby Your child leaves school You stop receiving Child Benefit
Income Changes	Increase or decrease in earnings Increase or decrease in savings Income Support/Job Seekers stops You start or stop work
Household Changes	Someone moves in Someone moves out You take in a lodger You sub let part of your house You move house

The above are only examples. If you're in any doubt about whether you should report a change, please ask.

I am thinking of moving, what should I do?

- Before agreeing to accept and sign for a new tenancy, check your notice period with your current landlord. If your rent is due monthly, 4 weeks is the usual notice period.
- Housing Benefit can normally only be paid at one address. Unless it is unavoidable for you to hold 2 tenancies, you may be liable for the rent on one of the properties.
- When you make an application for Housing Benefit at a new address, you are cancelling your existing claim.

FURTHER INFORMATION

EASTBOURNE BOROUGH COUNCIL

Housing Benefits Office:

1 Grove Road, Eastbourne, East Sussex, BN21 4UG

Opening Hours:

Monday-Tuesday 0900 - 1700

Wednesday 0930 - 1700

Thursday-Friday 0900 - 1700

Telephone:

01323 410000 (General Queries)

Fax:

01323 415130

E-mail:

housing.benefits@eastbourne.gov.uk (General Queries)

HASTINGS BOROUGH COUNCIL

Benefits Service:

41 Wellington Square, Hastings, East Sussex, TN34 1PP

Opening Hours:

Monday-Thursday 0845 - 1630, Friday 0845 - 1600

Telephone:

01424 781900 (Helpline)

01424 781573 (Overpayments)

Fax:

01424 781541

E-mail:

benefits@hastings.gov.uk (General Queries)
overpayments@hastings.gov.uk (Overpayment Queries)
fraud@hastings.gov.uk (Reporting Fraud)

LEWES DISTRICT COUNCIL

Finance and Community Services:

Council Offices, Fisher Street, Lewes, East Sussex, BN7 2DQ

Opening Hours:

Monday-Thursday 0900 - 1645

Friday 0900 - 1615

Telephone:

01273 471600 (General Queries)

Fax:

01273 484066

E-mail:

Benefit@lewes.gov.uk (General Queries)

WEALDEN DISTRICT COUNCIL

Benefits Service:

Vicarage Lane,

Hailsham,

East Sussex,

BN27 2AX

Opening Hours:

Monday-Friday 0830 - 1730

Telephone:

01323 443500 (General Queries)

Fax:

01323 443146

Email:

benefits@wealden.gov.uk