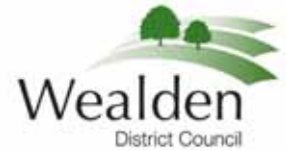


## GUIDANCE NOTE - MMA 2



### Applications for Non Material Amendments to a Planning Permission

This [form](#), available from the [Planning Portal](#) and [www.wealden.gov.uk](http://www.wealden.gov.uk) should be used to apply for non material amendments to an existing planning permission.

Please read these notes before determining whether the amendments can be considered as Non Material Amendments to an existing planning permission.

A Non Material Amendment is defined by the Council as; 'an **insignificant** variation in a detail or details of an approved scheme which does not raise any new issues which would warrant the submission of a fresh planning application'. There would be no requirement to consult with third parties with such a change.

#### Amendments **WILL NOT** be accepted as Non Material where:-

- The planning permission has expired.
- The changes directly contravene planning conditions.
- There are/ were objections relevant to the amendment being sought.
- The development will fall outside the application area.
- There are any changes to the site area.
- There is an increase in the height or dimensions of any proposed building.
- The external appearance of a building will be materially affected, including new materials.
- There is a repositioning of a building within the application area.
- Additional uses are proposed.
- There is an increase in the number of units.
- The proposed changes would alter aspects of the scheme which had been judged critical to the original decision to grant planning permission (for instance if specific materials had been agreed, a minor amendment to substitute unsatisfactory materials would not be appropriate).
- There is an amendment to a Listed Building Consent.
- There is an amendment to a Planning Application associated with a Listed Building Consent.
- There is an amendment to a development within a Conservation Area.

If your proposals fall within any of the above categories, either a fresh planning application or a 'Minor Material Amendment' application will be required; (see separate guidance note MMA3 on Minor Material Amendments).

If you have any other queries, please contact the Council via the Pine Grove, Crowborough address, telephone number 01892 653311 or e-mail [planning@wealden.gov.uk](mailto:planning@wealden.gov.uk). Copies of the relevant forms for a new planning application or [Minor Material Amendment forms](#) can be accessed via [www.wealden.gov.uk](http://www.wealden.gov.uk) or the [Planning Portal](#), which also contains a [guidance note](#).