

Privacy Notice for Planning Policy

Why we are collecting your data?

Wealden District Council is a data controller for the purposes of the Data Protection Act 1998 and, from the 25 May 2018, the General Data Protection Regulation 2016. We collect, hold and use your personal data in order to fulfill our statutory obligations and to help us deliver sustainable development and associated planning policy work.

What is the legal basis for processing your personal data?

We collect and use your personal data as a task carried out in the public interest in line with current planning and local government legislation and guidance which includes but is not limited to:

- Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended);
- The Neighbourhood Planning (General) Regulations 2012 (as amended);
- Brownfield Register Regulations 2017;
- Self-Build and Custom Housebuilding Act 2015;
- Community Infrastructure Levy 2010;
- National Planning Policy Framework 2012;
- National Planning Policy Guidance 2016; and
- Localism Act 2011.

Who will your personal data be shared with?

To ensure our record keeping is efficient and to be able to provide services promptly across Wealden we will hold your personal information on our own database. However, we may share your personal data internally for our own data matching exercise, using names, addresses and dates of birth. This helps us to ensure the personal data we hold across the Council is accurate and up to date and to identify customers by a single customer record.

We may also use and check your personal data for the investigation and prevention of fraud, anti-social behaviour and criminal activity. This may include sharing your information with police services, credit reference agencies, governmental organisations (e.g., Department for Work and Pensions and HM Revenue and Customs) and other local authorities. We also take part in the National Fraud Initiative's anti-fraud data matching exercise for these purposes.

All interested parties are able to subscribe to receive newsletters from the Council's Planning Policy Team and can request to be added to the Planning Policy Consultee Database. All those on the database will be forwarded a copy of the newsletter and will be notified when relevant

documents are published. If you subscribe to this newsletter or request to be added to the database, your personal data will be stored securely in accordance with applicable Data Protection legislation. You may unsubscribe from this service at any time.

Your information may be anonymised into statistical or aggregated data in such a way as to ensure that you are not identified or identified from it. This information might be used to conduct research and analysis, including to prepare statistical research and reports.

We will not

- Use your personal data for marketing purposes without your prior explicit consent.
- Store or send your personal data to a country outside the European Economic Area (EEA).
- Make decisions about you based on automated processing of your personal data.

How long will we hold your data for?

We are required to keep all records relating to any consultations we have carried out indefinitely. We are required to keep all records relating to land submissions indefinitely or until we are notified by the current landowner or their agent for the site to be withdrawn.

Your rights

The General Data Protection Regulation gives you a number of rights in relation to your personal data:

- Right to access a copy of your personal data.
- Right to have your personal data corrected.
- Right to have your personal data deleted (“right to be forgotten”).
- Right to restrict how we use your personal data.
- Right to ask us to transfer your personal data to another service provider.

You can get more information about these rights in the Council’s Privacy Policy.

If you wish to exercise any of these rights please contact our Information Governance team on informationgovernance@wealden.gov.uk in writing or by completing our online form.

If you are dissatisfied with how we have used your personal data you have a right to complain to the Information Commissioner's Office at casework@ico.org.uk.

Identity of Data Protection Officer

If you have any questions or concerns about how your personal data is handled, you can contact our Data Protection Officer (DPO), Kristina Shaw-Hamilton, at dataprotection@wealden.gov.uk.