

COUNCIL TAX DISCOUNT CLAIM FORM



To Claim DISCOUNT please complete this form, sign the Declaration and return the form to the Hailsham office.

District Council
Corporate Services,
Council Offices,
Vicarage Lane,
Hailsham,
BN27 2AX

Telephone: Hailsham (01323) 443385

Minicom (01323) 443331

Email: Counciltax@wealden.gov.uk

Above numbers for Council Tax enquiries only

DATE DISCOUNT CLAIMED FROM (dd/mm/yy)

Council Tax Ref. No.

Address for which Discount is Claimed

Council Tax is payable on the assumption that there are two residents aged 18 or over living in a dwelling. If the dwelling is the main home of only one resident aged 18 or over, the amount payable is reduced by 25%. If you think you are entitled to claim discount, please complete **SECTION A**.

SECTION A

1. Details of resident adults aged 18 or over (if any)

(If no one lives in the property write "No One" and go to Section B)

NAME	Is this the person's only home?	Address of any other home where the person named has a liability to pay Council Tax.
	Yes/No	
	Yes/No	

2. Any resident children aged 16 or 17? (If none write "none")

(N.B. These details are not required if two or more adults live in the dwelling)

Name	Date of Birth

SECTION B-Unoccupied Property

The dwelling is no one's main home, and is a caravan or mobile home.

I claim a discount of 50% of the full Council Tax. Yes/No

I, the liable person, am required to occupy a property under a contract, requiring me to carry on a trade, profession or vocation in a property provided by another person, and to live in a dwelling provided by that person.

I enclose documentary evidence and claim a discount of 50% of the full Council Tax. Yes/No

The dwelling is a second home where occupation is prohibited by law for a continuous period of at least 28 days in the relevant year, e.g. holiday homes or chalets subject to a planning condition restricting year round occupancy.

I enclose documentary evidence and claim a discount of 10% of the full Council Tax. Yes/No

The dwelling is no-one's main home and is **furnished** and I claim a discount of 10% of the full Council Tax.

Yes/No

The dwelling is no-one's main home and is **unfurnished**.

Yes/No

In this instance, the amount payable is not reduced, i.e. the discount is 0%, where the dwelling is both unfurnished and the appropriate exemptions have expired.

Certain classes of person are not counted as residents for Council Tax purposes. If by not counting someone, the number of residents is less than two, discount will apply. The classes of people not counted are known as "DISCOUNT DISREGARDS" classes as set out overleaf. To claim discount based on a "disregarded person" complete both **SECTION A** above and **SECTION C** overleaf.

DECLARATION Form completed by:

Name: Signature: Date:

The information on this form is requested under the Local Government Finance Act 1992. Giving false information may result in a FINANCIAL PENALTY.

SECTION C -

DISCOUNT DISREGARDS

Only complete this section if you think a resident aged 18 or over comes within one of the classes of persons to be “Disregarded for Discount Purposes”.

NOTES:

1. Certain classes of people are not counted as residents for Council Tax. If there is someone in your home who should not be counted and this brings the number of residents to less than two, discount will apply.
2. Remember discount does not apply if there are two adults in addition to any “disregarded” person, because if there are two other adults in the home then not counting a third or fourth person does not reduce the number of counted adults to less than two.

If you wish to claim DISCOUNT on the grounds that a person in your household should not be counted for Council Tax and this will mean that the number of adult residents counted for Council Tax is less than two, please complete the following details and TICK THE APPROPRIATE BOX BELOW.

Council Taxpayer (Name): _____

Property Address: _____

Person you believe should be disregarded for discount purposes (Name): _____

Reason (Tick the appropriate box in the list below).

DISCOUNT DISREGARD CATEGORIES (ADDITIONAL NOTES)

NB: No person under the age of 18 is counted as a resident for council tax, therefore the following categories apply only to people aged 18 years or over

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Care Worker. | Either
i) providing care through a connection with a local authority or a charity for at least 24 hours per week for pay of £44 a week or less and living at or near where the care is provided; or
ii) providing care for a person living in the same household who receives certain specified state benefits but who is not a spouse or a dependant child of the carer. | <input type="checkbox"/> Severely mentally impaired. | Permanent impairment of intelligence and social functioning (certified by a doctor) and in receipt of specified state benefits. |
| | | <input type="checkbox"/> Hospital Patient. | People who have their main place of residence in a National Health Service hospital. This does not include temporary hospital stay. |
| | | <input type="checkbox"/> Patients in Homes. | A person living in a residential care home, nursing home, mental nursing home or hostel who is receiving care or treatment in the home. |
| <input type="checkbox"/> Student | A student is a person (of any age) enrolled in a full-time course of further education at a prescribed educational establishment or a person under the age of 20 enrolled in certain qualifying courses defined in Council Tax regulations. A full-time course must last for at least a year and require minimum periods of study. | <input type="checkbox"/> Residents in Hostels for the Homeless | People who are temporarily resident in a hostel for the homeless. |
| <input type="checkbox"/> Student Nurse | A person following a course leading to registration under the Nurses, Midwives, and Health Visitors Act 1979. | <input type="checkbox"/> Members of international HQ and Defence Organisations. | Any person who is a member of such an organisation or is the dependant of any such member. |
| <input type="checkbox"/> Apprentice | An apprentice is someone, regardless of age, employed for the purpose of learning a trade or profession, who is paid less than £195 per week and is undertaking a training programme leading to an accredited qualification. | <input type="checkbox"/> Members of Religious Communities. | A member of a religious community where the principal occupation is prayer, contemplation, education or the relief of suffering. |
| <input type="checkbox"/> Youth Training Trainee | A person aged under 25 who is undertaking an approved training scheme recognised by the Department of Social Security (DSS). | <input type="checkbox"/> Members of Visiting forces. | A member or dependant of a member, of a visiting force from a nation included under the Visiting Forces Act 1952. |
| <input type="checkbox"/> School or College Leaver | Young person aged 18 or 19 years who leave school or college between 1 st May and 31 st October in any year are disregarded until 1 st November. | <input type="checkbox"/> Non-British Spouse of Student. | A person not a British Citizen, who is the spouse or dependant of a student and is not permitted to work or obtain benefits. |
| <input type="checkbox"/> Person for whom there is still entitlement to child benefit. | Where child benefit remains payable for a time after a young person becomes 18 they will be disregarded for discount purposes until entitlement to child benefit ceases. (If the young person is also a school or college leaver, disregard may continue under the above category until 1 st November). | <input type="checkbox"/> Persons in Detention. | A person who is detained by order of a court, whether they are in prison, hospital or any other place. This does not include a person who is in police custody, until they are remanded in custody by a court, or person who is detained for non-payment of Council Tax. |

If you tick one of these boxes the Council will need to verify your claim and you may be asked to provide further information.

If you would like more information without making a claim at this stage please tick the box below stating which category you are referring to.

Please send more details about