Wealden
District Council

# Wealden Letstart Application Form

**(Letstart Deposit Guarantee and Loan)**

## Important information - please read before completing this application form.

**1** Eligibility for the Letstart Deposit Guarantee or Loan is not automatic. It is dependent upon your individual circumstances.

**2** Please answer all the questions on the form so that we can decide whether you are eligible for assistance through Letstart. Failure to do so will delay a decision being made.

**3** Where a joint application is being made, all information should be provided for both parties.

**4** You will not be eligible for the Letstart Deposit Guarantee or Loan if:

- you are not threatened with homelessness,
- the Council considers the property you wish to rent is unaffordable for you,
- you have already signed the tenancy agreement and accepted the keys.

**5** You may not be eligible if you have outstanding debts or arrears with Wealden District Council.

**6** Applicants will be responsible to repay, to Wealden District Council, any money paid by council to a landlord through the Letstart Deposit Guarantee or Loan.

**7** Wealden Council may use an independent debt recovery company, take recovery action through the County Court and/or employ bailiffs to assist in recovering debts arising from non-payment of the Letstart Deposit Guarantee or Loan.

**8** The information you provide will only be used in connection with your application for Letstart, and the recovery of money owed to Wealden District Council in connection with this application. This information will be shared within Wealden District Council to assist in the recovery of this debt.

## About you

Applicant 1 name

Date of birth

Telephone Number

Current address

Applicant 2 name

Date of birth

Telephone Number

Current address

| Other household members who will be living with you | Date of birth |
|---|---|
| | |
| | |
| | |
| | |

1. Have you completed an application to join the Housing Register? Yes ☐ No ☐

2. Are you homeless / likely to become homeless? Yes ☐ No ☐
   If yes, when will you be made homeless?

3. How long have you lived in the Wealden District?

Please give addresses for each applicant over the last 3 years:

| Applicant 1 | Applicant 2 |
|---|---|
| | |

4. Do you owe rent to a previous landlord? Yes ☐ How much £ No ☐

5. Has your landlord ever had cause to raise concerns with you regarding noise nuisance or other anti-social behaviour during your tenancy? Yes ☐ No ☐

If yes, please provide details:

6. If you are currently in rented accommodation, how much do you expect to be refunded to you, from your deposit £

If you do not expect your deposit to be refunded in full please give the reason for this:

# About the property you wish to rent

Property Address

Postcode

Property type:

☐ House ☐ Flat ☐ Room

Number of bedrooms

Date property available

Landlord/Agent Name

Landlord/Agent Telephone

Landlord/Agent Address

Monthly rent £

Rent in advance required £

Deposit Required £

Agents fees referencing £

Agents fees admin £

7. What funds do you have available to put towards the rent in advance and deposit? £

# Guarantor

Please provide the details of somebody who would be willing to act as Guarantor in relation to this application. A Guarantor is someone who agrees to pay your debt back to Wealden should you fail to do so.

Name

Telephone

Address

Is your guarantor a home owner? Yes ☐ No ☐

Is your guarantor in employment? Yes ☐ No ☐

**We will contact your Guarantor and ask them to complete and sign a Guarantor Agreement.**

# About your income/expenditure

To ensure that the property you are proposing to rent is affordable for you, and you are able to afford to repay Wealden Council for any money loaned, please provide details of all of the income you receive and living costs that you pay:

Monthly Expenditure

| | |
|---|---|
| Rent (after housing benefit) | |
| Building/contents insurance | |
| Ground rent/service charge | |
| Endowment Premiums | |
| Council tax | |
| Water rates | |
| Gas | |
| Electricity | |
| Other fuel | |
| Telephone | |
| Car tax | |
| Car insurance | |
| Petrol | |
| Other travel | |
| TV licence | |
| Sky subscription | |
| Housekeeping (food etc) | |
| Meals (school/work) | |
| Pensions/other insurances | |
| Maintenance payments | |
| Child care costs | |
| Other | |
| Other | |

| | |
|---|---|
| Secured loan 1 | |
| Secured loan 2 | |
| Secured loan 3 | |
| Unsecured loan 1 | |
| Unsecured loan 2 | |
| Unsecured loan 3 | |
| Credit card repayment 1 | |
| Credit card repayment 2 | |
| Credit card repayment 3 | |
| **Total expenditure** | |

Monthly Income

| | |
|---|---|
| Salary/wages after tax | |
| Maintenance payments | |
| State benefits | |
| State benefits | |
| State benefits | |
| Other income | |
| Other income | |
| Other income | |
| **Total income** | |

# Your references

Please provide the following details so that we can request references.

Current/previous landlord name

Telephone

Address

Current employer name (if applicable)

Telephone

Address

**Your eligibility for support through the Letstart Deposit Guarantee or Loan is assessed according to your circumstances.**

**You will be liable to repay any money paid by Wealden District Council through the Letstart Deposit Guarantee or Loan.**

Declaration

The information given on this form is true to the best of my knowledge. I authorise Wealden District Council to use this information in connection with my application for assistance through the Letstart Deposit Guarantee and Loan scheme and the repayment of any monies loaned through this scheme.

Signed

Date

Signed

Date

Please return your completed form to: Letstart Coordinator, Wealden District Council, Council Offices, Vicarage Lane, Hailsham, East Sussex, BN27 2AX.

WEALDEN LETSTART

# Tenant Accreditation consent form

To enable us to obtain references and assess your accreditation status, in accordance with the Letstart scheme, please read the information below carefully and sign to provide your consent for this information to be provided to us.

| | | | |
|---|---|---|---|
| Applicant name | | Date of birth | |
| Applicant name | | Date of birth | |

Applicant address

**Consent:**

I/we give permission for the following references to be provided to Wealden District Council:

- Past and current landlords - to provide information about my tenancy including details of any rent arrears, nuisance and any other breach of tenancy.
- Current employer - to provide information about income and job security.
- Housing Benefit - to provide information about any benefit overpayments.

I understand that all personal information will be processed in line with the Data Protection Act 1989.

| | | | |
|---|---|---|---|
| Signed | | Date | |
| Print name | | | |
| Signed | | Date | |
| Print name | | | |