Council tax exemption for an annexe occupied by a dependant relative

If part of your property includes an annexe or a similar self contained dwelling, and a dependant relative lives in it, you could claim a council tax exemption. Please complete this form and send it to us. Your relative must be:

- Aged 65 or over
- Disabled or
- Severely mentally impaired

What is the council tax account reference for the annexe (found on the top right of the bill)

What is the name of the person on the council tax bill for the annexe?

What is the council tax account reference for the main part of the property?

What is the address of the main part of the property?
What is the name of the person on the council tax bill for the main property?

What is the name of the person who lives in the annexe?

Is this person? (Please tick any boxes that apply)
Aged 65 or over   disabled   severely mentally impaired

How is the person living in the annexe related to the person living in the main part of the property?

Declaration
This declaration must be completed by the person whose name is on the council tax bill, or by someone who can act on their behalf.

I declare that the information given on this form is complete and correct.

I understand that if I give incorrect information that the Council may take action against me.

I understand that the information given on this form may be used by the Council and shared with other public authorities to prevent fraud.

I understand that I must tell you straight away if these circumstances change.

We may need to visit the property to confirm that the exemption can apply. We would contact you first to arrange a convenient time to visit

Please sign your name

Please print your name

Your telephone number

Your email address

The date that you signed this form